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From: Glatky, Wendy

Sent: Monday, June 04, 2007 3:18 PM

To: Nicole Englund (E-mail); Chuck Bookhammer (E-mail); Maria Chong-Castillo (E-mail); Curt Pedersen (E-mail); Michael Cano (E-mail)

Cc: Afshari, Shari; Maselbas, Paul; Stringer, David; Ahmed, Aras; Kim, Soo

Subject: Special Events Charter Bus Transportation Services Program: 5-year Renewal

Importance: High

Nicole, Chuck, Maria, Curt, and Michael:

The current Special Events Charter Bus Transportation Services Program expires on June 30, 2007, and we are in the process of extending the Program and soliciting new Charter Bus vendors. We issued a Request for Statement of Qualifications on April 5, 2007, and received six qualified proposals (statements of qualifications). We intend to submit a Board letter for the June 19 Agenda requesting the Board delegate authority to the Director of Public Works to execute individual contracts with each of these Charter Bus vendors. It is also our intent to leave the RFSQ process open, so that we may continue to receive statements of qualifications and pricing from additional vendors. With the Board's delegated authority, the Director will enter into additional contracts with vendors who meet the RFSQ requirements. These new contractors will be ranked with existing contractors according to price by service category. In any event, any contract under this program may be canceled or terminated at any time by the Director, without cause, upon 30-days written notice to the contractor(s). These contracts also allow termination by the County, should funds not be appropriated for a future year.

The individual contracts will commence on or after July 1, 2007, through June 30, 2012, not to exceed a contract period of five years.

The Special Event Charter Bus Transportation Program will be financed from each Supervisorial District's Proposition A Local Return Transit funds. Each District will finance all costs associated with trips scheduled at their request.

On May 14, 2002, the Board authorized the Director of Public Works to disburse up to \$1.3 million of Proposition A Local Return Transit funds for this service annually. This amount included up to \$200,000 for noncontract vendors. These contracts allow vendors to revise their rates on a monthly basis. Current vendors have been increasing their rates over the past five years as a result of increases in fuel prices and operating costs. Therefore, we are proposing to increase the funding for contract vendors from \$1.3 million annually to \$2 million annually and funding for noncontract vendors from \$200,000 annually to \$300,000 annually.

Please let me know if you have any comments or questions regarding this proposed Board letter.

Your prompt response is appreciated.

Thank You.

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